

FOUNDATIONAL ACTIONS

These actions must be completed to receive a ribbon

- EN1:** Send a letter requesting utility data access to your landlord **5 pts**
- EN2:** Meet with other building tenants and discuss the value of tracking utilities **5 - 25 pts**
- EN3:** Get a letter signed by representatives of at least 50% of building (by square footage) **10 - 50 pts**
- EN4:** Create a benefits-sharing agreement or Green Lease with your landlord **25 pts**

- EN5:** Set up your account on Energy Star Portfolio Manager **5 pts**
- EN6:** Enter your GWC 2016 electricity baseline **10 pts**
- EN7:** Enter your GWC 2016 natural gas baseline **10 pts**
- EN8:** Pledge to reduce your organization's energy usage **25 pts**

- EN9:** Keep your Portfolio Manager up to date + **1 - 12 pts**
- EN12:** Reduce your organization's energy usage **10 - 1925 pts**

- EN15:** Earn Energy Star Certification **5 - 10 pts**
- EN20:** Reach your energy reduction goal **25 pts**
- EN34:** Conduct an Energy Audit **20 pts**

INSTRUMENTAL ACTIONS

Choose any combination of these actions to equal an additional 10 points per ribbon.

- EN8:** Choose your energy legacy baseline year **10 pts**
- EN10:** Use your greenhouse gas emissions survey **5 pts**
- EN11:** Include utility costs in Portfolio Manager data **5 pts**
- EN16:** Compare your facility's performance rating to the industry average **10 pts**
- EN17:** Compare your facility's performance to the 2030 District baseline year average **10 pts**
- EN19:** Write an energy strategy and improvement plan **5 pts**
- EN22:** Update your lighting with more efficient bulbs **5 - 50 pts**
- EN23:** Install motion sensors or programmable light switches **5 - 25 pts**
- EN25:** Write and implement a vampire power policy **1 pt**
- EN26:** Office computer shutdown at closing **1 pt**
- EN33:** Use a shading feature for an outdoor central AC unit **1 pt**

- EN13:** Track your energy reduction legacy **3 - 450 pts**
- EN14:** Join the GWC All Stars team in Energy Star's Battle of the Buildings **5 pts**
- EN24:** Retrofit parking lot/garage lighting **5 - 25 pts**
- EN27:** Use Smart Strips **1 pt**
- EN28:** Rewire your electricity with a kill-switch **1 pt**
- EN29:** Install a cool or green roof **1 - 10 pts**
- EN30:** Use landscaping for heat island reduction **1 - 5 pts**
- EN31:** Install exterior lighting photosensors **2 pts**
- EN32:** Install solar-powered exterior lights **5 pts**
- EN36:** Purchase electricity from a renewable energy source **4 - 88 pts**
- EN38:** Enroll in a demand response program **3 pts**

- EN21:** Write a policy to construct new buildings to LEED BD + C standards **3 pts**
- EN35:** Implement suggestions from your energy audit + **1+ pt(s)**
- EN37:** Purchase electricity from a Pennsylvania source **3 - 30 pts**
- EN39:** Install on-site renewable energy **4 - 88 pts**
- EN40:** Purchase CO2 offsets **3 - 30 pts**
- EN41:** Install power generating exercise machines in gyms **2 pts**

Receive an additional 25 points for achieving your ribbon.



COMPLETED POINTS

TOTAL POINTS

Complete foundational actions

YELLOW RIBBON: 25 POINTS



COMPLETED POINTS

TOTAL POINTS

Complete foundational actions and 10 points of instrumental actions

WHITE RIBBON: 25 POINTS



COMPLETED POINTS

TOTAL POINTS

Complete foundational actions and cumulative 20 points of instrumental actions

RED RIBBON: 25 POINTS



COMPLETED POINTS

TOTAL POINTS

Complete foundational actions and cumulative 30 points of instrumental actions

BLUE RIBBON: 25 POINTS





PITTSBURGH
**Green Workplace
Challenge**



P L A Y B O O K